

TOWN OF NORTH PROVIDENCE
ZONING BOARD OF REVIEW
EFFECTIVE: June 1, 2005

The following requirements must be completed prior to the Zoning Board of Review processing your application for hearing.

1. All questions on the application must be answered. The application must be signed by the owners of the property and the applicant/applicants. Please provide us with a telephone number where you can be reached.
2. You must submit with your application a 200' Radius Map with a typed list of abutting owners with addresses within the 200' radius, along with all building and plot plans and a CLASS I survey of your property if a building or an addition is being erected. On your list of ABUTTING LOT OWNERS, please list the PLAT and LOT NUMBER next to their NAME. Please include the applicant & owner on the abutter's list.
3. You must submit Twelve (12) copies of each item: Application, 200' radius map, list of abutters, plans, etc.
4. The application and all corresponding documents must be received by the Zoning Enforcement Officer and your application approved as to completeness prior to filing with the Zoning Board.
5. All applicants will be presented to the North Providence Planning Board for compliance with the Town's Comprehensive Plan at the Planning Board's regularly scheduled meeting, which occur on the second Monday of each month. The Planning Board does not require the applicant to be present, but encourages the applicant to attend the Planning Board meeting to explain the nature of the request.
6. At the time of filing of your application, all fees must be paid. A filing fee of \$125.00, plus \$6.00 per abutter notified. (Owner and applicant must be included in the abutter's list) The cost of your share of the ad must be paid to the Town of North Providence one week prior to your hearing date.
7. Properly completed applications which must be reviewed by the Planning Board will be set down for hearing within 2 months of the filing date. Applicants/owners will be notified certified mail 2 weeks prior to the hearing date.
8. The Zoning Board of Review meets the third Thursday of each month.
9. If any of the above requirements have not been met it will result in the delay of your application process.
10. If you need any further information regarding this application, please feel free to contact Ed Civito, Zoning Enforcement Officer at 232-0900.